



PACE Yourself for Something Great!

Work with us as El Paso's Only Program of All-Inclusive Care for the Elderly

Position Title:

Transportation Aide

Job Location:

El Paso, TX

Position Type :

Part-Time

Non-Exempt



Our mission is to provide the frail senior the Program of All-Inclusive Care for the Elderly (PACE), a patient-centered, comprehensive healthcare delivery system in a community setting that advocates and promotes quality of life, optimum independence, dignity and choices in a nurturing environment.

Our staff are compassionate and observant professionals who strive to improve the quality of life for each of our participants.

BENEFITS

Bienvivir All Inclusive Health offers the following benefits to all 30 hour part-time and full-time employees.

- ✦ **Medical Plan** We pay 100% of Employee Only coverage
- ✦ **Dental Plan** We pay 100% of Employee Only coverage for a comprehensive dental plan with \$0 out of pocket costs for preventative care.
- ✦ **Vision Plan** Provides eye exams and eye wear with a low cost co-payment.

- ✦ **Retirement Savings Plan (403b)** We provide an employer match benefit after one year of service.
- ✦ **Company Provided Life Insurance** Up to \$10,000 with the option for you to purchase additional insurance coverage.
- ✦ **Voluntary Dependent Life** You may purchase life insurance for your eligible dependents.
- ✦ **Paid Time off** we offer PTO hours to all regular full-time and part-time employees

JOB DESCRIPTION

Under the direct supervision of the Center Transportation Supervisor, the Transportation Aide is to provide support to the Bienvivir driver in the transport of participants to and from the participant home to the Center or other locations dictated by the Center Transportation Supervisor.

REQUIRED SKILLS

- ✦ Must have some basic knowledge of the problems encountered and techniques used in dealing with the elderly who are physically disabled and/or cognitively impaired.
- ✦ Must demonstrate good moral character and initiative.
- ✦ Must be responsible, self-directed but able to accept supervision and constructive criticism in an appropriate manner.
- ✦ Must communicate clearly, exercise courtesy, good judgment and professional conduct.
- ✦ Must have reliable/dependable transportation to and from work.

REQUIREMENTS & QUALIFICATIONS

- ✦ Must have a High School Diploma or equivalent.
- ✦ Must have the ability to read and write.
- ✦ Must have a current CPR.
- ✦ Must be in good physical health and have the ability to perform assigned duties.
- ✦ Must have knowledge of English grammar and spelling.
- ✦ Bilingual preferred (English/Spanish).
- ✦ Must have a VALID Texas driver's license (Class C).

