



PACE Yourself for Something Great!

Work with us as El Paso's Only Program of All-Inclusive Care for the Elderly

Position Title:

Daycare Personal Care Attendant

Job Location:

El Paso, TX

Position Type :

Part-Time

Non-Exempt



Our mission is to provide the frail senior the Program of All-Inclusive Care for the Elderly (PACE), a patient-centered, comprehensive healthcare delivery system in a community setting that advocates and promotes quality of life, optimum independence, dignity and choices in a nurturing environment.

Our staff are compassionate and observant professionals who strive to improve the quality of life for each of our participants.

BENEFITS

Bienvivir All Inclusive Health offers the following benefits to all 30 hour part-time and full-time employees.

- ✦ **Medical Plan** We pay 100% of Employee Only coverage
- ✦ **Dental Plan** We pay 100% of Employee Only coverage for a comprehensive dental plan with \$0 out of pocket costs for preventative care.
- ✦ **Vision Plan** Provides eye exams and eye wear with a low cost co-payment.

- ✦ **Retirement Savings Plan (403b)** We provide an employer match benefit after one year of service.
- ✦ **Company Provided Life Insurance** Up to \$10,000 with the option for you to purchase additional insurance coverage.
- ✦ **Voluntary Dependent Life** You may purchase life insurance for your eligible dependents.
- ✦ **Paid Time off** we offer PTO hours to all regular full-time and part-time employees

JOB DESCRIPTION

The Daycare Personal Care Attendant (PCA) will directly serve participants in need of cognitive and physical assistance in the Bienvivir Adult Day Care. PCAs will perform diverse activities throughout the course of a workday; responsibilities include personal care, assisting with ADLs and cognitive intervention skills to facilitate independence, communication, and self-esteem. Services include but are not limited to:

Bathing	Toileting	Transfers
Dressing/Grooming	Feeding Vital	Signs/Weights
Changing Linen	Laundry	
Walking/Transferring	Cleaning/Disinfecting	
Arts & Crafts	Social Activities	
Passing Food Trays	Exercises	
Escorting	Changing Oxygen Cylinders	

REQUIRED SKILLS

- ✦ Requires understanding, patience and professionalism in working and communicating with participants, visitors, families, personnel and medical staff.
- ✦ Requires the ability to follow Bienvivir policies and procedures pertaining to duties performed.
- ✦ Demonstrates professionalism in the delivery of participants care.
- ✦ Ability to manage confidential data according to policy and procedure and HIPPA regulations.
- ✦ Ability to work with the elderly and participants with varying stages of dementia.
- ✦ Must possess good time management skills.
- ✦ Ability to organize and lead recreational activities.

REQUIREMENTS & QUALIFICATIONS

- ✦ Must have a High School Diploma or GED Equivalency
- ✦ Must have Texas Certification as a Certified Nursing Assistant (CNA) preferred
- ✦ Must be CPR certified
- ✦ Must have a Food Handlers Card
- ✦ Must have one year of experience working with a frail or elderly population preferred
- ✦ Bilingual (English/Spanish)
- ✦ Must have basic Computer Skills
- ✦ Must have the ability to maintain and demonstrate competency skills

